



**G Solutions Group doo** was founded in 2014 with headquarter in Belgrade, Serbia.

As a result of commitment to development, continuous growth of human capital and improvement of business processes, G Solutions Group and its subsidiaries and all of the brands within the Easytvisa Portfolio have become the first CEE independent visa service and online immigration consultancy provider.

Easytvisa is a trusted visa service provider for some of the leading regional companies, in a wide range of industries.

**[Fast and Secure Route to all Your Visas - Easytvisa](#)**

## Job Details: Credit Controller

The logo for CIBTvisas, with 'CIBT' in red and 'visas' in black.

### About our Partner

CIBT is the leading global provider of immigration and visa services for corporations and individuals with over 1,100 expert immigration and visa professionals, attorneys and qualified migration consultants located in over 55 offices in 25 countries. With thirty years of experience, we are the primary service provider to 75% of Fortune 500 companies. We offer a comprehensive suite of services under two primary brands: Newland Chase, a wholly owned subsidiary focused on global immigration strategy and advisory services for corporations worldwide and CIBTvisas, the market leader for business and other travel visa services for corporate and individual clients, and legalization services.

We are fast-paced and dynamic business with aggressive plans for growth. We seek talent that will embrace the company's aspirations to drive growth and shape the future of our business. Employees who achieve success possess intellectual curiosity, work well in a fast-paced and dynamic environment, and hold themselves accountable for driving results and achieving targets.

Private Equity (PE) backed since 2003, the company has a strong record of creating value for investors and executive leadership. Since the initial PE investment, the Company has completed four successful transactions progressively selling to larger PE investors.

CIBT has been a portfolio company of Kohlberg & Co (<https://www.kohlberg.com>) since June 2017.



## Position Overview

The Credit Controller function is responsible for delivery of world class debt collection and administration for our accounts receivable function ensuring that CIBT has a robust, effective, efficient, and supportive customer focused team that delivers world class results with a first-time right culture. The team will have both internal and external customers.

Reporting to the Accounts Receivable Team Leader, this role leads the debt collection efforts from the Shared Service Centre (CIBTvisas Serbia) for most of our largest businesses across the globe. As a key member of the accounts receivable team, this role provides effective and efficient debt collection, fostering a high performing culture through continuous improvement whilst delivering KPI/SLA's.

To be fully successful in this position, this person will be professional in their approach and have confidence when communicating with people, experience with all areas of credit control. They will be willing to complete adhoc tasks as and when required.

## Key Stakeholders:

Director of Global Financial Operations, Accounts Receivable Team Leader

## Key Responsibilities:

- Successful in debt collection in an efficient and effective manner.
- Ensure all clients/customers are dealt with in a professional manner and are responded to in a timely manner, forging a business relationship.
- Continually analyse current processes to identify and implement ways to improve processes and financial control, either in the ERP system or manually.
- Working closely with accounts receivable colleagues to ensure the team is working collaboratively.
- Take responsibility and ownership for their customer ledger.
- Ensure the SOP and policies up to date, with annual reviews.
- Foster an environment where Accounts Receivable team works within their own team but with the global team within the countries where required.
- Ensure objectives, deadlines and targets are met.

### Essential Skills for Position:

- Impactful Cross Functionally
  - Working constantly with the business delivery teams to understand root causes of problems and devise effective solutions and outcomes which enhance the overall business.
  - Work closely with internal teams to resolve client/customer queries in a timely manner.
- Ability to deliver:
  - An expert in credit control and accounts receivable administration tasks.
  - Self-motivator that ensures/delivers targets and KPI with a can-do attitude and first-time right nature.
- Communicating and Influencing
  - Excellent communication skills, including the ability to explain financial processes in a clear, simple manner to a broad base of recipients.
  - Excellent written skills to communicate issues and proposals to internal and external customers.
- Delivering at pace
  - Able to balance working at pace and managing a full workload with conflicting short- and long-term priorities.
  - High standard of organization, accuracy and precision in a time sensitive manner.
  - Must be flexible, able to multi-task and work to deadlines.

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### Essential Qualifications for Position:

- Experience in credit control – not essential
- Language skills: English and one of German, French, Dutch, or Spanish – essential  
English and one of Danish, Swedish, Norwegian, or Finnish – preferable
- Highly developed interpersonal and influencing skills.
- Positive, highly motivated person.
- Able to work with people at different levels within the organization, adjusting the output and language used depending on the audience.